

FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT

Saturday, August 31, 2013
Fallen Leaf Lake Fire Station 9
Fallen Leaf Lake, CA, CA

MINUTES

President Bacchetti called the meeting to order at 09:00 am.

ROLL CALL

Present: President Bacchetti, Director Malley, Director Neidig, Director Cathcart
Vice-President Calof was present via phone

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Franz McMasters addressed 3 items:

1. That the West Side has been cleared of old growth and debris. Looks good, healthy and most importantly fire prevention of defensible space.
2. The postings for the Board of Director Packet were difficult to find on fllicsd.org website. Please provide a clearer path to find and open packet.
3. To provide the patrol of Aquatic Invasive Species (AIS) around Fallen Leaf Lake, the account currently has no funding for next year's patroller/ inspector to help maintain the patrol/inspection of marina, water systems and overall clarity of lake. The cost per inspector runs \$12,000-\$15,000 based on an 8 hour day (8 am to 5 pm) Thursday through Monday. Would like a 7 day patrol encompassing 2 inspectors covering a longer span than an 8 hour day. The Board requested that this item be placed on the next meeting's Agenda "AIS Funding for Next Year" as a discussion. It was noted that no funding is available from CSD and that possible different foundations around the lake might be approached for said funding.

ADMINISTRATIVE MATTERS

A. Discussion and Motion to Approve Minutes of July 7, 2013

Director Bacchetti called for the discussion and motion to approve minutes of July 7, 2013. Motion was moved by Director Calof and seconded by Director Cathcart. With no discussion motion was passed unanimously to approve minutes of July 7, 2013.

B. Discussion and Motion(s) to Approve Financial Reports August 26, 2013

Director Bacchetti reported to the Board that he had requested a 13th month Financial Report for Fiscal Year 2012-13. He expressed that the 13th month Report did not reflect the outcome he had anticipated as it relates to funds received for final close out of said fiscal year. Hopefully this matter can be achieved in future fiscal year final close outs.

Director Bacchetti called for the discussion and motion to approve Financial Reports of August 26, 2013. Motion was moved by Director Malley and seconded by Director Cathcart. There being no further discussion regarding the financial statements motion was passed unanimously.

C. General Manager's / Fire Chief's Report

Chief Gerren gave a review of report included in Board Packet.

Chief Gerren also reported that four of our firefighters were out on the Rim Fire near Yosemite.

Chief Gerren additionally reported that the Defensible Space Inspection Program around residences owned by property leased through the USFS is the responsibility of the USFS and not Cal-Fire.

Chief Gerren also reported that the Volunteers Fire Fund matched the Department of Forestry Grant of \$7,584.00 for the purchase of new radios. The funds received from the volunteers were received prior to fiscal year close out of 2012-13. The Department of Forestry Grant was not received until August 2013.

Chief Gerren thanked everyone for their support and generous donations during the Annual BBQ and Wine Tasting.

Chief Gerren reported that the inspection of ISO was held earlier this month and all went well. ISO should respond within a couple of months regarding the results of the inspection.

Chief Gerren continued to report that two of the resident recruits were selected to attend a Community Education and Leadership Class at the National Fire Academy in Emmitsburg, Md; however these residents are currently on the Rim Fire. Hopefully upon their return that will still be able to attend.

Chief Gerren re-iterated that the standpipe upgrades on West Side is on hold until the USFS approves permits.

D. Concessionaire's Report

Harry Jakobeit reported that the smoke has affected business this past week in August. The overall figures are down from 3% for year of approximately \$13,000 and down 48% during this past week compared to same week of last year of \$7,500.00. Again, these figures are mostly down because lack of business from smoke in basin over this past week and hopefully to pick up in September. Harry additionally reported that the store will be closing Monday, September 30th. The Café will be closed effective Saturday, September 29th and docks will begin to be removed out of water October 1, 2013.

E. President's Report

Director Bacchetti reported Josh Kimball our seasonal firefighter was assigned to an OES engine on the Rim Fire to help protect the Hetch Hetchy Reservoir supplying water to the San Francisco area. Strike Team Force, Brush 9 is manned by Firefighter Harcourt, Resident Firefighters Harrity and DeMarta and was assigned to fight the wildland fire for 2 weeks comprised of 16-hour days. Brush 9 and OES engine personnel are all to be demobilized on September 4th and return to Fallen Leaf.

Director Bacchetti further reported that the Board had received letters from several people thanking the Fire Department for their expertise in handling a medical aid for Mr. Mellberg's niece from a serious allergic reaction to several yellow jacket stings and medical aid for Liora Levi being carried down Mount Tallac with a broken ankle. Liora Levi was so grateful to the Fire Department that she sent a donation to the Fire Department in the amount of \$500.00.

Director Cathcart made a comment at the conclusion of the President's Report stating that anybody having any comments concerning CLM's operation of the Store or Marina whether it be policy issues or operational issues to contact either Director Cathcart through email or General Manager Gerren.

F. Citizen's Advisory Committee Report

This subject matter to be incorporated under **OLD BUSINESS, ITEM C - Resolution Authorizing a Citizens Advisory Committee on Voting to Study and Recommend Alternatives to the Traditional System of Voting on Fallen Leaf Lake CSD Matters.**

OLD BUSINESS

A. Discussion and Possible Motion(s) to consider mooring/slip rental increases for 2014 – Director Cathcart

Director Cathcart reported to the Board his findings regarding mooring/slip rentals and purpose of raising fees when the slips are not 100% full. A full discussion was held regarding available slips, slips that are rented monthly, weekly, daily and nightly, along with how historically these fees are set and how the economy and AIS has affected these rentals. After a lengthy discussion Director Cathcart moved to not increase the mooring/slip rental fees for 2014. Motion was seconded by Director Malley. Motion was passed with 4 ayes and 1 abstained from voting. This subject matter will be readdressed when CLM's contract renews for negotiations and/or this contract goes out to bid.

B. Discussion and Possible Motion(s) Regarding Report and Recommendations Regarding the Fire Department and Paid Employee Evaluations – Director Neidig

Director Neidig reported to the Board her findings two on-line surveys (public and past and present volunteers). The results from the public & volunteer survey indicated an overall average satisfaction regarding how the Fire District operates.

From the survey results Director Neidig reported her recommendations regarding how Fire Chief Reviews might be done in the future.

1. Having a review done in March and a mid-summer review;
2. A 3-part evaluation
 - a. CSD Evaluation
 - b. 360 Review from Volunteers and how they interact with the Chief
 - c. Self-Evaluation

A full discussion has held as to reviews, bonus, contracts, benefits and templates for review process. Director Neidig reported that she would draft up some templates for Board review and asked for help from Board Members to pass this subject matter on to someone else after her term has ended. Director Malley reported that he would assist and Dave Sargent volunteered his help if needed. No action was taken and subject matter to be continued at next regular scheduled meeting.

B. Discussion and Possible Motion(s) to Approve by Resolution 2013-7 Resolution Authorizing a Citizens Advisory Committee on Voting to Study and Recommend Alternatives to the Traditional System of Voting on Fallen Leaf Lake CSD Matters – Director Bacchetti

Director Bacchetti directed subject matter over to Ben Anderson from the Citizens Advisory Committee. Ben Anderson reported to the Board the hand-out that was included in their Board Packet. The results from the 237 votes were 230 positive votes and 7 negative votes to adopt changes to the current voting system. A full discussion was held regarding overall subject matter, other districts and how they proceeded with requests to legislation and how the final decision outcome coming from legislation might be delivered. Director Bacchetti called for a motion to approved said Resolution. Director Malley motioned to approve Resolution 2013-7 and motion was seconded by Director Cathcart. Motion was passed unanimously. A copy of approved Resolution 2013-7 with seal was to be delivered to Citizens Advisory Committee for submission to State Legislation.

NEW BUSINESS

A. Discussion and Possible Motion(s) to Approve Resolution 2013-8 to Continue with the Special Fire Tax – Director Bacchetti

Director Bacchetti reported to the Board that the Special Fire Tax was up for review and vote by public at the next scheduled election of the El Dorado County District June 3, 2014. The annual cap base for tax increase on and above the 1.5% annual tax increase for a four year period was \$660.00 and requested that this cap per unit to be increased to \$700.00. The currently charged tax assessment is \$595.00 for SFD. A full discussion was held regarding subject matter and how this tax funding is utilized by the Fire Department only. Chief Gerren reported how the department has not asked for a 1.5% annual increase of Special Tax Assessment over the past 4 years and that the department has run on a very lean expense while costs have increased over the years. A motion was made by Director Cathcart to approve said Resolution 2013-8 with a change in cap per unit not to exceed \$660.00 rather than \$700.00. Motion was seconded by Director Malley and passed with a 4 aye vote and 1 abstained.

Chief Gerren additionally reported that currently the return of the Ad Valorem Tax to the Fallen Leaf Lake FD is a minimal amount of .0097%. A meeting is schedule with the EDC Board of Supervisors on September 24th with several Fire Departments regarding a "Patch Program" where funds could be received to help subsidize purchases of new engines, boats and other equipment where a fire department is in need to help protect their district. He will report more on this subject when more information is available.

B. Discussion and Possible Motion(s) to Approve Required Letter to El Dorado County Regarding 2013-14 Direct Assessment – Director Bacchetti/Chief Gerren

Director Bacchetti reported to the Board that this letter is an annual required letter to El Dorado County to be submitted with the annual Direct Assessment computations for 2013-14. After brief discussion motion was made by Director Cathcart to approve said letter and seconded by Director Malley. There be no further discussion motion was approved unanimously.

C. Discussion and Possible Motion(s) to Set Meeting Dates for the Final Quarter of 2013 and Meeting Dates for 2014 by Resolution 2013-9 – Director Bacchetti

Director Bacchetti reported to the Board that by law meetings are to be held every 3 months. During the winter season November through May the roads are generally closed and not safely accessible within the Fallen Leaf Lake boundaries. Director Bacchetti suggested meetings be held within the closest metropolitan area that would generate the best accessibility for all Directors and public to attend. This site would best be suitable at the County seat in Placerville. This suggestion is based on a recent opinion by the Attorney General's Office of the State of California.

Resolution 2013-9 representing the following dates, time and place of scheduled meetings for remainder of 2013 and 2014 was motioned by Director Neidig and seconded by Director Bacchetti.

December 7, 2013 @ 11:00 am in Placerville at the El Dorado County Offices
March 1, 2014 @ 11:00 am in Placerville at the El Dorado County Offices
May 24, 2014 @ 9:00 am in Fallen Leaf Lake at Fire Station #9
July 5, 2014 @ 9:00 am in Fallen Leaf Lake at Fire Station #9
August 30, 2014 @ 9:00 am in Fallen Leaf Lake at Fire Station #9

After discussion motion to approve said Resolution 2013-9 Setting the Meeting Dates was passed unanimously.

C. Discussion and Possible Motion(s) for Director Appointment(s) Due to Insufficient Nominees for Election – Director Bacchetti

Director Bacchetti reported to the Board that Mike Casey filed for one of two open positions for Board of Directors seat. No one filed for the remaining open position. Director Bacchetti reported that he would for a short period of time would sit on the Board but not as President until someone else would consider applying for a set on the Board. Director Cathcart motioned to appoint Tom Bacchetti for consideration by the El Dorado County Board of Supervisors for appointment to the District's four year term on the Board of Directors of the Fallen Leaf Lake CSD. Motion was seconded by Director Malley and passed by a 4 aye vote. Director Bacchetti abstained from voting.

With no other further business, President Bacchetti adjourned the meeting at 11:12 am